

Property Improvement Request

Architectural Control Committee
Pelham Falls HOA
C/O HOA Community Management
501 W. Butler Road, Suite B
Greenville, SC 29607
864-277-4507
864-277-3308 Fax

Complete the following and submit two (2) copies to address above:

Homeowners Name: _____ Date: _____

Property Address: _____

Home Phone: _____ Work Phone: _____

Email Address: _____

1. Briefly describe the improvement you are requesting:

2. Name of person or company who will actually perform the work on this improvement:

3. On a copy of your survey, indicate the location (distance to property, setback and build lines) and dimensions of the proposed improvement.

4. Describe the building materials to be used (e.g. brick, wood, siding, roofing, etc.). For landscaping, describe the type of plants, especially trees (be sure to show location on survey copy):

5. Please include any materials (photos, sales literature, catalogs, etc.) that may assist the committee in reviewing your request.

Estimated project start date: _____

Estimated completion date: _____

.....
PLEASE DO NOT WRITE BELOW THIS LINE

Approved: _____ Date: _____

Rejected: _____ Date: _____

Reviewed by: _____ (Signature of ACC Member(s))

Comments:

